# SAINT IGNATIUS' COLLEGE

# CHAPEL - WEDDING HIRE AGREEMENT

**Please return this form together with deposit payment of $300 or full payment of $800 to Saint Ignatius' College, 2 Manresa Court, Athelstone, SA 5076**

| **BRIDE DETAILS** | **GROOM DETAILS** |
|---|---|
| **Name:** | **Name:** |
| Old Scholar: ☐ Yes ☐ No Years at College: _____ | Old Scholar: ☐ Yes ☐ No Years at College: _____ |
| Address: _____ _____ | Address: _____ _____ |
| Home Phone: _____<br>Work Phone: _____<br>Mobile: _____<br>Email: _____ | Home Phone: _____<br>Work Phone: _____<br>Mobile: _____<br>Email: _____ |

| **WEDDING DETAILS** | | |
|---|---|---|
| **Day:** | **Date:** | **Time:** |
| Nuptial Mass: ☐ Yes ☐ No | Ceremony Only: ☐ Yes ☐ No | |
| Access Time *(if required)*: | Rehearsal Date: | Rehearsal Time: |
| Name of Officiating Priest or Deacon: | | |
| Parish: | Telephone: | |
| Signature of Priest or Deacon: | Date: | |
| Music Arrangements: | | |
| Other Requirements: *(All plans and special requirements must be approved by the College)* | | |
| Confirmation of booking to be sent to: | | |
| Account to be sent to: | | |

| **PAYMENT DETAILS** | | |
|---|---|---|
| ☐ $ _____ Cash Enclosed | ☐ $ _____ Cheque Enclosed | ☐ $_____ Charge to Credit Card |
| Cardholder Name: | Card Type: ☐ MasterCard ☐ Visa | |
| Card Number: __ __ __ __ - __ __ __ __ - __ __ __ __ - __ __ __ __ | Expiry Date: __ __ - __ __ | |
| Signature: | Date: | |

**Please Note:** Any additional cleaning or repairs resulting from damage to the Chapel, surrounding area, its furnishings and ornaments, by you or your agents, when using the Chapel will be billed to you. If you have any queries, or require further information, please contact the College.

Signed:_____ for and on behalf of the Hirer Date: _____